

To: Heads of Academic departments

From: Ayellet Katalan, Head of Academic Visitors and Post Doctoral Fellows Unit

Re: **Academic Visitors and Post Doctoral Fellows in the 2024/25 Academic Year**

In the 2024/25 academic year, as in previous years, the Technion will offer its program of inviting academic visitors and post-doctoral fellows. The program is an important component in the research structure and content on campus.

Please forward to me your list of candidates, with the attached material, no later than **1/2/2024**.

Please submit two separate lists: one for academic visitors and one for post-doctoral fellows.

Apart from resumés and attached letters of recommendation, it is important to the accompany an explanation letter, wherein the academic unit lists its reasons for selecting the candidates and their priorities. Please pay your utmost attention to these detailed reasons, to ensure that the most deserving will be selected.

Attached are example forms. You can also download them from the Office for Academic Staff website.

## **Academic Visitors**

You may suggest as candidates only visiting Professors or visiting Associate Professors. Priority is usually determined according to the candidate's scientific standing, the work plan and the candidate's expected cooperation with the academic staff and students at the Technion.

Each candidate should submit:

1. "Long term invitation of a visitor" form (example attached).
2. Resumé, including list of publications.
3. A letter from the host, detailing the joint work plan for the duration of the visit and the visitor's contribution to the hosting department.

For each candidate, please submit a single separate PDF file that includes all material.

**Department submission:** A detailed list of the department's reasons for inviting the Visitors should be attached, while listing the departmental order of preference in the visitors' list (Preparatory Committee protocol).

The monthly grants for the academic visitors:

A visiting Professor at the Technion receives a monthly grant of 8000 NIS; a visiting Associate Professor receives 6000 NIS. A Visitor from abroad is entitled to a round trip economy plane ticket (economy class price or its equivalent).

**The host's funding is required for the visit, at least 2000 NIS a month, up to a total of no more than 25,000 NIS.**

visitors will be invited for a period of no less than 2 months and no more than 12 months.

### **Post Doctoral Fellows**

The financial sources for post-doctoral fellowship stipends include the Lady Davis Fund, the Technion Fund, the Aly Kaufman Fund, the Fine Fund and the Zeff Fund. The number of stipends at our disposal is small, so each faculty may submit **no more than 2 new candidates**.

In addition, you should submit a separate list of post-doctoral Fellows who are at the Technion in 2023/24 and whose stipend the faculty wishes to extend for another year. There is no need to rank continuing candidates or to submit any documents.

**Note: Technion graduates cannot be nominated.**

For new Fellows (up to 2):

1. An "Invitation for Post-Doctoral Fellowship" form (example attached).
2. Résumé.
3. Two recommendations – at least one must be from outside the faculty.
4. A letter from the supervisor, describing the work plan and the importance of the Fellowship to the research, and the host's confirmation of presence in Israel in during the Fellowship.

For each candidate, please submit a single separate PDF file that includes all material.

**Department Submission:** The faculty should attach its considerations for inviting the Fellows with the departmental priority list of the new Fellows (the Preparatory Committee protocol).

Attention: A stipend is given for a period of up to two years, you cannot submit candidates for a third year.

The amount of the monthly stipends for post-doctoral Fellows **excluding** the supervisor's share (the stipend is paid in Israeli Shekels):

A post-doctoral Fellow funded by Technion Fund -	6,000 NIS
A post-doctoral Fellow funded by the Lady Davis Fund -	6,500 NIS
A post-doctoral Fellow funded by the Aly Kaufman Fund -	9,000 NIS + 1,500 \$ for travelling to conferences
A post-doctoral Fellow funded by the Zeff / Fein Fund -	6,000 NIS + 1,500 \$ for travelling to conferences

**The Technion will not participate in funding a plane ticket for the Fellow. This funding is at the supervisor's discretion.**

The above sums can be increased from the supervisor's sources, up to 15,000 NIS a month + 400 NIS for rent.

Sincerely,

Ayellet