Appointment of Senior Faculty (Lecturer/Senior-Lecturer)**

First deliberation of the Unit Preparatory Committee or an authorized subcommittee (e.g., Search Committee) — Section 35.2A —

**Appointment proceedings for the rank of Associate Professor or Full Professor shall follow the process outlined in the right column (Promotion of Senior Faculty), with the necessary adjustments.

The proceedings can be halted at any of these stages, but the Academic Staff Office must be notified.

Contact recommenders and send their names to the Academic Staff Office along with CVs + table (you may, of course, consult with the Executive VP for Academic Affairs) — Section 35.2A —

Gather recommendation letters

Contact the Academic Staff Office for approval to initiate proceedings (position availability) - cover letter, CV — Section 35.2C —

> Second deliberation — Section 35.2F —

Forward the recommendation to the Academic Staff Office and the Executive **VP for Academic Affairs**

For an expedited process to the rank of Senior Lecturer: **Decision of the Senate Preparatory** Committee.

Senate Preparatory Committee — Section 35.3 —

Standing Committee

The proceedings can be halted at any of these stages, but the **Academic Staff** Office must be notified. In such cases, there will be no time limit for resuming the initiative.

Promotion of Senior Faculty First deliberation of the Unit Preparatory Possible path Committee Up to the discretion — Section 35.2A of the Committee **Professional Committee** (composition subject to approval of the Executive Contact recommenders and send their VP for Academic Affairs) names to the Academic Staff Office (the — Section 35.2B — Preparatory Committee approves the list) (you may, of course, consult with the Executive VP for Academic Affairs) — Section 35.2A — Gather recommendation letters Summary discussion (letters ± recommendations, Professional Possible path Up to the discretion Committee) of the Committee — Section 35.2F — Professional Committee (if not established) to review specified issues composition subject to Forward the recommendation to the approval of the Executive VP Academic Staff Office and the Executive for Academic Affairs) **VP for Academic Affairs** — Section 35.2F — **Senate Preparatory Committee** Possible path Up to the discretion — Section 35.3 of Standing Committee Feedback to Dean and/or Signing of file by the Unit **Unit Preparatory Committee** with/without additional materials — Section 35.3.1B — Standing Committee* Professional Committee (if not *All additional material established) (composition subject gathered by the to approval of the Executive VP **Standing Committee** (letters, professional for Academic Affairs) evaluations) are to be — Section 35.2B submitted to the Dean.