

Procedure for the Establishment of Chairs and Determination of the Chair Holder

As approved by the Senate in its meetings from: 29.10.89, 20.6.93, 21.6.98, 26.11.00, 31.12.00, 24.6.01, 7.11.04, 21.5.06, 22.3.09, 22.11.20 and 15.12.24.

1. Procedure for Establishing a Chair

- 1.1 A proposal for the establishment of a chair will be presented by the Technion's management. The chair will be dedicated to a particular field or will be defined as a general Technion chair and will generally be named after the donor of the endowment fund whose earnings finance the chair holder's salary. The chair may also be named after a different individual at the donor's request. A chair may also be initiated by the Technion's management, in which case the Technion is entitled to determine the purpose and name of the chair.
- 1.2 The proposal for the establishment of a chair will be presented to the Senate for consultation. The Senate will refer to the following considerations:
 - A. Activity is currently being carried out at the Technion in the subject area in question, or there is an approved program (in accordance with accepted procedures at the Technion for approval of development programs) to develop activity within said field in the future.
 - B. There is no public objection to the Technion chair being named after the person proposed.

At the conclusion of the discussion, the Senate will decide whether to recommend the establishment of the chair to the Board of Governors.
- 1.3 The establishment of the chair will be approved by the Board of Governors based on a positive recommendation from the Senate, in accordance with the criteria cited in Section 1.2 above.
- 1.4 A proposal to expand or change the name of a chair will be brought by the Executive Vice President for Academic Affairs (EVPAA) for consultation with the Senate and approval by the Board of Governors.

2. Procedure for Determining a Chair Holder

- 2.1 Once a year, close to the start of the academic year, the EVPAA will send to all the academic units (hereinafter: "the Units") the list of chairs that have become vacant or have been newly established. If necessary, additional notices will be sent regarding individual chairs that have become vacant or have been established during the academic year as well.
- 2.2 The head of an academic unit (hereinafter: "Unit Head"), on their own initiative or at the initiative of professors in their unit, and/or the EVPAA, after receiving the candidates' consent and consulting with the members of the Unit Preparatory Committee (see Section 34.1 of the Academic Regulations) – will forward the lists of recommended nominees for general Technion and discipline-specific chairs (hereinafter: "the lists") to the Senate Preparatory Committee, through the EVPAA. The lists will be arranged in the order of priority as determined by the Unit Preparatory Committee. The lists will include faculty members at the rank of professor or clinical professor with tenure or

probationary tenure, holding an initial or joint appointment in the unit (excluding 0% appointments). The Unit Head's recommendation will be accompanied by a report on the consultation, and will include the candidate's curriculum vitae (CV), a list of their publications, and a detailed letter of explanation.

2.3

- A. Upon receiving the lists from the units, the EVPAA will establish a committee consisting of members from the Senate Preparatory Committee (hereinafter: "the Committee"). The Committee will forward its recommendation for determining the chair holders to the Senate, through the Steering Committee. The quorum for the Committee will be the same as that for the Senate Preparatory Committee – the Chair + three elected members.
- B. If the Committee does not recommend a candidate to hold one of the chairs from among the candidates presented to it, the proposal will be forwarded to the Standing Committee for Senior Appointments and Tenure. The Standing Committee is authorized to recommend an appointment to the Senate, through the Steering Committee. The decision of the Standing Committee is final.
- C. The lists will be maintained in the Academic Staff Office until the end of each academic year. A Unit Head may, after consulting with the Unit Preparatory Committee, add or remove names of recommended nominees from the lists during the academic year. Holders of new chairs or chairs that become vacant during the academic year will be determined by the Committee from the updated lists.

2.4 The appointment will be presented to the Senate for approval.

2.5 The appointment will remain valid as long as the chair holder serves as a faculty member at the Technion in the same field of teaching and research.

2.6 The Senate's decision will be communicated to the members of the Board of Governors.

2.7 If the terms of the endowment fund establishing the chair require it, the chair holder must prepare periodic reports on their distinguished academic achievements.

2.8 The chair holder must acknowledge their academic status at the Technion, along with their title as chair holder, for example, by using stationery printed with the title of chair holder when signing a letter or certificate, in appearances in the press, and in publications as a chair holder, etc.

2.9 Upon the appointment of a professor or a clinical professor as a chair holder, the professor will give a public lecture on their areas of activity. The lecture will be announced to the public.

3. Procedure for Granting the Appointment

A notice of the chair holder's appointment will be publicly announced, similar to other appointments at the Technion.

4. Procedure for Establishing Visiting Scholar Chairs and Determining the Chair Holder (Visiting Scholars/Distinguished Visiting Scholars)

Establishment

- 4.1 The initiative for establishing a visiting scholar chair will come from the Technion's management.
- 4.2 The President will consult with the Steering Committee regarding the establishment of the chair after providing details about the donors, the individual after whom the chair will be named, etc.
- 4.3 The establishment of the chair will be presented for consultation with the Senate and for approval by the Board of Governors, in accordance with Sections 1.2 and 1.3 above.

Determining the Chair Holder (Visiting Scholars/Distinguished Visiting Scholars)

4.4 Visiting Scholars

The chair is intended for visiting scholars only, and the chair holder will be determined by the EVPAA from a list of visiting scholars approved by the Steering Committee, in accordance with Section 40.1 of the Academic Regulations.

4.5 Distinguished Visiting Scholars

- A. This chair holder will be a scholar of prominent international standing (for example: a member of the academy and/or an international award recipient and/or a scholar of distinguished professional standing).
- B. The Unit Head will submit the candidate's file to the EVPAA, which will include the candidate's CV, a list of publications, and a detailed description of the candidate's achievements, following a consultation with the Unit Preparatory Committee (see Section 35.2 of the Academic Regulations).
- C. The EVPAA will forward its recommendation for deliberation by the Standing Committee for Senior Appointments and Tenure, which will decide on the matter on behalf of the Senate. The Committee's recommendation will be deemed positive if it is approved by a two-thirds majority or more of those present at the meeting.
- D. If there is a need to select a chair holder from among several candidates, the Standing Committee for Senior Appointments and Tenure will decide on the chosen candidate.
- E. A notice of the Standing Committee for Senior Appointments and Tenure's decision regarding the determination of the chair holder will be sent to all full professors.

5. Procedure for Establishing Executive Chairs and Determining the Chair Holder

An executive chair will be awarded to the holder of a leadership position in the academic system (such as Executive Vice President, Vice President, Technion Dean, Faculty Dean, Academic Unit Head, Vice Dean, and other key Technion positions), who will hold the chair position during their term in office.

Establishment

- 5.1 The initiative for establishing an executive chair will come from the Technion's management.
- 5.2 The President will consult with the Steering Committee regarding the establishment of the chair after providing details about the donors of the endowment fund, the individual after whom the chair will be named, the position to which the chair will be assigned, and other relevant details.
- 5.3 The establishment of the chair will be presented for consultation with the Senate and for approval by the Board of Governors, in accordance with Sections 1.2 and 1.3 above.

Determining the Chair Holder for an Executive Chair

- 5.4 An executive chair will be awarded to a full-time senior faculty member holding the rank of full professor, clinical full professor, associate professor, or associate clinical professor, who is appointed to the position associated with the chair.
- 5.5 The determination of the chair holder for an executive chair will be made by the EVPAA, in consultation with the Senior Executive Vice President, based on the appointment letter of the individual holding the position. In the case of an executive chair for the Senior Executive Vice President or Vice President, the determination of the chair holder will be made by the President, in consultation with the Chair of the Board of Governors.
- 5.6 Notification of the appointment will be sent to the Senate and Board of Governors and will then be announced publicly, similar to other appointments at the Technion.
- 5.7 The appointment will remain valid as long as the chair holder serves in the position.
- 5.8 If the terms of the endowment fund require it, the chair holder must prepare periodic reports in accordance with the agreement.
- 5.9 The chair holder must acknowledge their academic status at the Technion and their role, accompanied by the title as chair holder, for example, by using stationery printed with the title of chair holder when signing a letter or certificate, in appearances in the press, and in publications as a chair holder, etc.

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