January 11, 2026

Procedure for Requesting a Work Permit for a Foreign Academic Visitor/Faculty Member

Below are the required steps for employing a foreign worker as an Academic visitor/faculty member under the Experts Track:

Work Permit

Handled by the Head, Academic Visitors and Postdoctoral Fellows Unit.

The coordinators must collect and submit the following documents:

- Curriculum Vitae (CV).
- Educational certificates (combined into a single file).
- Hosting letter explaining the purpose of the visit / Appointment letter for faculty member.
- A valid passport copy.
- Budget approval for covering the employment license fee (1,420 NIS – as of 01.01.2026)

The **Employment Permit** is issued by the Ministry of the Interior in Jerusalem and will be sent to the faculties upon receipt.

After receiving the employment permit, apply for a residency visa – handled by the faculty coordinators.

1. **Submit a visa B1 application** (residence visa) via the Ministry of Interior's website: https://www.gov.il/he/service/application-issuance-visa-residence-work-permit-foreign-experts

Prepare the following:

- The employment permit number (written on the permit).
- Mobile phone.
- Credit card.
- Passport copy of the Academic visitor/faculty member.
- Requested consulate location abroad (for visa issuance via Ministry of Interior "cable").

Note: A 205 NIS fee must be paid for the residence visa and another 205 NIS for multiple-entry visa (mandatory after arrival).
Technion ID number: **500701636**

Log into the system using the coordinator's ID and set a password (save it for future use).
A code will be sent to your mobile phone for verification.
Use a **credit card (faculty/host + cardholder's ID)** for payment.
Be sure to enter both the **payer's name** and the **visitor/faculty member's name** when making the payment.

For any malfunction or issue, including checking application status, open an inquiry via the portal:

https://auth.govforms.gov.il/mw/forms/ForeignWorkPermitsRequstForm@piba.gov.il?gbxid=1

Or by phone: 074-7085222, extension 2.

General government information or technical support hotline: 1299.

After completing the residency visa request, you'll receive a **"Cable Confirmation"** by email. Send this confirmation to the academic visitor/faculty member and instruct them to go to the consulate specified during the application.

Upon the academic visitor's/faculty member's arrival in Israel, a multiple-entry visa must be arranged as explained in section 2 below.

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2) Multiple-entry Visa for the Visitor/Foreign Faculty Member (Inter Visa)

After the visitor's arrival in Israel:

An additional **205 NIS** fee must be paid here:
https://ecom.gov.il/counterspa/home/19/9/Restaurants

Important Update: Citizens of the **United Kingdom** are exempt from paying the multiple-entry fee.

Multiple-entry visas **cannot be issued before the worker arrives in Israel**.
After arrival, Upload the payment receipt & request the multiple-entry visa sticker via the portal:
https://auth.govforms.gov.il/mw/forms/ForeignWorkPermitsRequstForm@piba.gov.il?gbxid=1

The approval will be sent by email shortly thereafter.

3) Extension of Work Visa:

The entire process must be repeated, including submission of all documents.
After paying the residence permit and multiple-entry fees, submit a request via the portal to receive the visa by email:
https://auth.govforms.gov.il/mw/forms/ForeignWorkPermitsRequstForm@piba.gov.il?gbxid=1

Important Notes:

- A visitor/faculty member **with Israeli citizenship** does **not** require a work visa.

Sincerely,
Ayellet Katalan
Head, Academic Visitors and Postdoctoral Fellows, Unit